



Tennessee Valley Region

The Embroiderers' Guild of America, Inc.

Request for Education Grant Funds 2015-2017

The Tennessee Valley Region (TVR) of The Embroiderers' Guild of America, Inc. (EGA) has received funds from the Gay Phillips bequest and subsequently is offering a grant to each chapter to reimburse for education expenses up to \$225 to be spent between January 2015 and December 2017. A proposal for expenses must be submitted to the TVR Education Chair using this form. Submittals less than \$225 may be requested. Multiple submittals totaling up to \$225 are allowed.

Chapter: _____
Submitted by (Name and address): _____
Requesting funds prior to event? Yes No
If yes, give date when receipts will be submitted by _____
(Receipts for all expenditures must be submitted in a timely manner. Copies will suffice.)
Amount requested for reimbursement: _____
Date and place of event: _____
Purpose or Benefits to Members and Description of expenditures: _____

Please list the Members At Large in your geographic area (as provided to you by the TVR Education Chairman) in the space below and annotate how each was invited to participate in this educational activity:

Number of EGA members expected to participate: _____

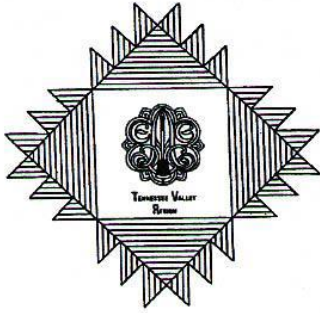
Amount approved: _____ Approved by: _____

TVR Education Chair

Approved by: _____
TVR Region Director

**Attach copies of photos, newspaper articles, and receipts for expenditures.
If submitted after event, also complete Final Report (second page) at submittal.
If submitted prior to event, submit estimated costs and completed form. Follow up with
Final Report (second page) after event.**

**Send to:
Liz Alexander
TVR Education Chair
5531 Dana Dr.
Ashland, KY 41102-9647**



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2015-2017

Final Report of Event

Total number of EGA members participated (including MALs): _____

Number of Members-At-Large participating: _____

Benefit to members: _____

Attach copies of photos, newspaper articles, and receipts for expenditures.

Send completed form to:
Liz Alexander
TVR Education Chair
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Ashland, KY 41102-9647

Approval for reimbursement will be granted by the elected board of TVR. The grant is available for each chapter for 2015-2017.